



NEWPORT BEACH  
DERMATOLOGY &  
PLASTIC SURGERY

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Female / Male Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone : \_\_\_\_\_

Email: \_\_\_\_\_

Emergency contact (name and phone): \_\_\_\_\_

Referred by: \_\_\_\_\_

Pharmacy (name and location): \_\_\_\_\_

Do you have an Advanced Directive: **No / Yes** If Yes, Please provide our office with a copy.

**MEDICAL HISTORY:**

Do you have a history of skin cancer? **No / Yes** (If yes, was it *Basal Cell Carcinoma, Squamous Cell Carcinoma, Malignant Melanoma*, or other?) Please indicate below and list locations to the best of your ability:

\_\_\_\_\_

Do you have a family history of Malignant Melanoma in a first-degree relative (mother, father, siblings)? (please circle one) **No / Yes** (Who: \_\_\_\_\_)  **Unsure**

Do you have a history of Atypical nevi (atypical moles) or Actinic keratosis? (please circle one) **No / Yes**

Do you have a history of blistering sunburns in childhood? (please circle one) **No / Yes / Unsure**

Do you have a history of keloid scars? (please circle one) **No / Yes / Unsure**

Do you smoke? (Please circle one) **Never / Current smoker / Former smoker** (how long since you last smoked? \_\_\_\_\_)

Please list any current medical problems:  **None**

\_\_\_\_\_

Please list your current medications with dosage including any supplements/vitamins:  **None**

\_\_\_\_\_

Please list your past surgeries, including cosmetic surgeries, and approximate dates:  **None**

\_\_\_\_\_

Please list any allergies to medications or latex:  **None**

\_\_\_\_\_

\_\_\_\_\_

**INSURANCE GUARANTOR INFORMATION:**

Is needed if the patient is not the subscriber to the insurance. For example, if the patient is the spouse or child of the guarantor. If you (the patient) are not the subscriber to the insurance, please fill out the following:

Patient name: \_\_\_\_\_ Guarantor relationship to the patient: \_\_\_\_\_

Guarantor name:  
\_\_\_\_\_

Guarantor address: \_\_\_\_\_

Guarantor birth date: \_\_\_\_\_ Guarantor phone number: \_\_\_\_\_

**TREATMENT CONSENT**

I GIVE MY CONSENT FOR EXAMINATION AND TREATMENT. The nature of many if not most dermatology and/or plastic surgery consultations is that unclothed skin and body examination is indicated. Often another NBDPS staff member may be present, in general this is for both the patient and provider’s protection and to assist in the patient’s care. I give my consent for examination with or without another NBDPS staff member present, and treatment including biopsies and excision and injections, as discussed with my provider.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES**

Effective date 1/18/2010: I acknowledge that I will receive a copy of the “Notice of Privacy Practices” upon request. If there is any amended “notice of Privacy Practices,” they will be available upon request at my next appointment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I HAVE CERTAIN RIGHTS TO PRIVACY REGARDING PROTECTED HEALTH INFORMATION UNDER HIPAA (THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT). I understand that this information can and will be used to 1. Conduct, plan and direct my treatment and follow up among the multiple healthcare providers who may be involved in that treatment directly and indirectly; 2. Obtain payment from third party providers; 3. Conduct normal healthcare operations such as quality assessments and physician certifications. I have been given the right to review your Notice of Privacy Practices prior to signing this acknowledgement. I understand that NBDPS has the right to change its Notice of Privacy Practices and that I may contact the organizations at any time to obtain a current copy. I understand that I may request in writing that you restrict how my private information is used or disclosed to carry

out treatment, payment or health care operations. I also understand you are not required to agree to my requested restrictions but if you agree, then you are bound to abide by such restrictions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Digital Photo Consent**

Federal law guarantees a patient’s right to maintain privacy of medical information. Photographs taken before, during, and after medical procedures may be considered part of the medical information.

Please note that the release of all photographs, videos, illustrations, or otherwise is addressed at the time of taking your photographs for medical records kept with Newport Beach Dermatology & Plastic Surgery (NBDPS), Anne Marie McNeill MD PhD Inc., Christopher Ellstrom, MD. Please read the release thoroughly when given to you by our staff before taking your photographs.

(please select one)

- Any and All Use:** This includes, but is not limited to: advertising, publicity or promotion in print, visual, or electronic media; communications to physicians; publication in medical journals and/or textbook for physician education; and for use in physician lectures and patient education
  
- Limited Media Use:** This included use as educational photo book material for new patient consultations. Internal use for research development and quality control; communications to physicians.
  
- Medical Record:** This will limit use of any digital content produced of me to Newport Beach Dermatology & Plastic Surgery (NBDPS), Anne Marie McNeill, MD, PhD Inc., Christopher Ellstrom MD, as well as involved office staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OUR FINANCIAL POLICY FOR ALL PATIENTS**

At this time, in general, payment is required for all services at the time they are rendered. If you are in an insurance plan that we participate in, in general, only applicable copayments and deductibles will be collected at the time of the service and we bill insurance for you as a courtesy. However, we do reserve the right to collect full payment from the patient for any procedures performed. The patient is responsible for any/all charges not paid by any insurance company. I agree to make in full prompt payment to Anne Marie McNeill MD PhD Inc or Chirstopher Ellstrom, MD when billed for any and all charges not covered or paid by insurance. Further, I authorize payment directly to the provider for medical insurance benefits payable to me under the terms of my policy. We do reserve the right to change our financial policy at any time. I have read and understand the financial policy statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_